

AGENDA

Meeting: WARMINSTER AREA BOARD
Place: Kingdown School, Woodcock Road, Warminster, BA12 9DR
Date: Thursday 2 September 2010
Time: 7.00 pm

Including the Parishes of Bishopstrow, Boyton, Brixton Deverill, Chapmanslade, Chitterne, Codford, Corsley, Heytesbury, Horningsham, Kingston Deverill, Knook, Longbridge Deverill, Maiden Bradley with Yarnfield. Norton Bavant, Sherrington, Stockton, Sutton Veny, Upton Lovell, Upton Scudamore, and Warminster.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Penny Bell (Democratic Services Officer), on 01722 434353 or email penny.bell@wiltshire.gov.uk or Katharine Dew (Warminster Community Area Manager), on 07836 341372 or email Katharine.dew@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Andrew Davis (Chairman)	Warminster East
Fleur de Rhé-Philippe	Warminster Without
Keith Humphries	Warminster Broadway
Christopher Newbury	Warminster Copheap and Wylve
Pip Ridout (Vice Chairman)	Warminster West

Items to be considered

Time

1. **Chairman's Announcements, Welcome and Introductions**
(Pages 3 - 12)

Chairman's announcements:

- a) Community Payback – Call for 'Grot Spots'
- b) Local Transport Plan Car Parking Strategy
- c) Wiltshire Local Transport Plan Strategy
- d) Community Flooding Information
- e) Gypsy and Traveller Site Consultation

2. **Apologies for Absence**

3. **Declarations of Interest**

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

4. **Minutes** (Pages 13 - 32)

To confirm the minutes of the last meeting held on 24 June 2010 and the Extraordinary meeting held on 28 July 2010.

5. **Updates from Partners** (Pages 33 - 42)

To receive any updates from partners.

6. **Update on Issues Raised and Any New Issues Arising** (Pages 43 - 44)

To receive an update from the Community Area Manager on issues raised through the Community Issues system.

7. **Community Area Young Peoples' Issues Group (CAYPIG)**
(Pages 45 - 48)

To receive a presentation from the CAYPIG and an update on recent activities.

8. **Warminster Voices - Hearing from People with Disabilities**

To consider the results of the Warminster Community Radio interviews and determine next steps with the Warminster Voices project.

9. **Update on Roundabout Request at Copheap / Portway in Warminster** (Pages 49 - 60)

To receive a report on the request for a roundabout at Copheap/Portway, Warminster.

10. **Leisure Facilities Review**

To consult on the review of leisure services in Wiltshire. Councillor Stuart Wheeler, Cabinet Member for Leisure, Sport and Culture.

11. **Community Area Grants** (*Pages 61 - 68*)

To consider the following applications for funding from the Community Area Grants Scheme:

- a) Corsley Memorial Playing Field - £5,000 to improve safety, access and facilities.
- b) Warminster Christmas Lights Committee - £2,650 for a Christmas grotto and street fair.
- c) Maiden Bradley Village Shop - £1,923 for a new freezer display.

12. **Performance Reward Grants**

To consider support for the following applications for funding from the Performance Reward Grant Scheme:

- a) Wiltshire Voices - £54,000 for a two-year initiative which will challenge Area Boards to develop new and innovative approaches to community engagement and empowerment particularly focused on engaging with hard to reach and traditionally excluded groups.
- b) Wiltshire Libraries: Energy Monitors – £12,566 for a supply of energy monitors to be available for free hire in all libraries across Wiltshire.
- c) Warminster and Villages Community Partnership: Health and Social Care Group - £8,000 for a Warminster Directory of Services for Older People.

13. **Date of Next Meeting, Forward Plan, Evaluation and Close** (*Pages 69 - 70*)

The next meeting of the Warminster Area Board will be held on Thursday 11 November 2010, 7.00 pm at the Corsley Centre.

Future Meeting Dates

Thursday 11 November 2010

7.00 pm

Corsley Centre

Thursday 13 January 2011

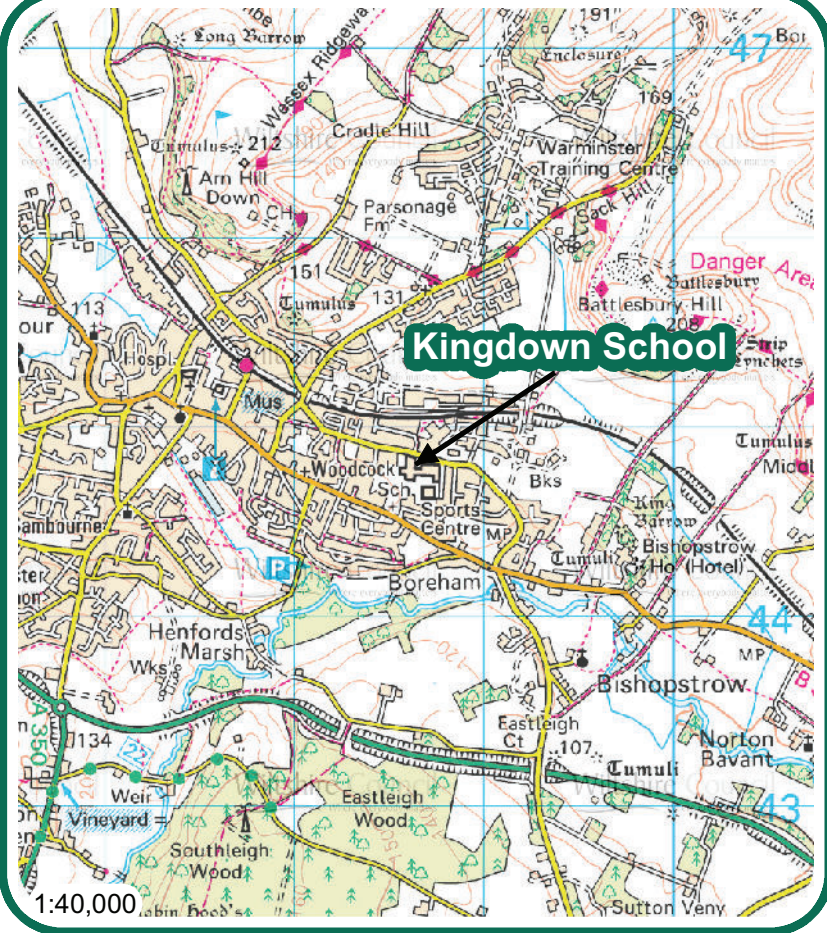
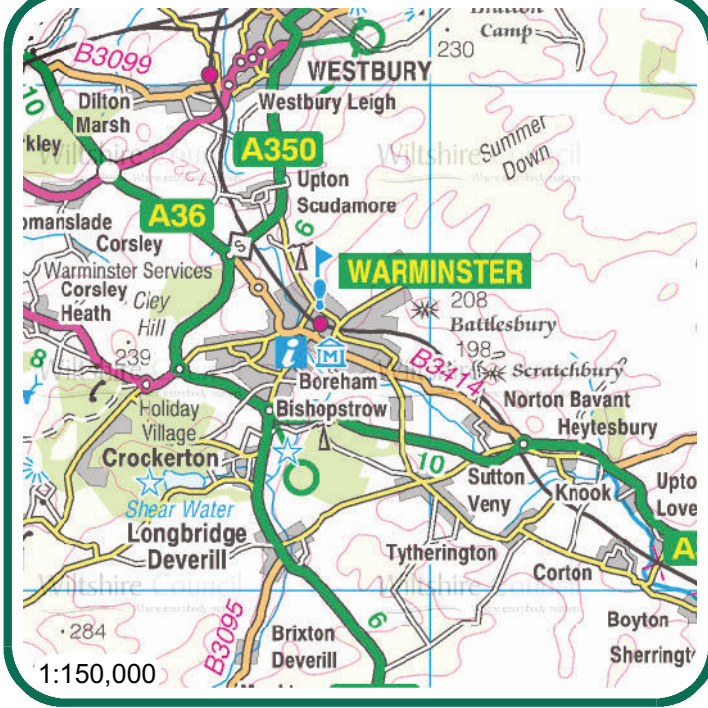
7.00 pm

Chapmanslade Village Hall

Thursday 10 March 2011

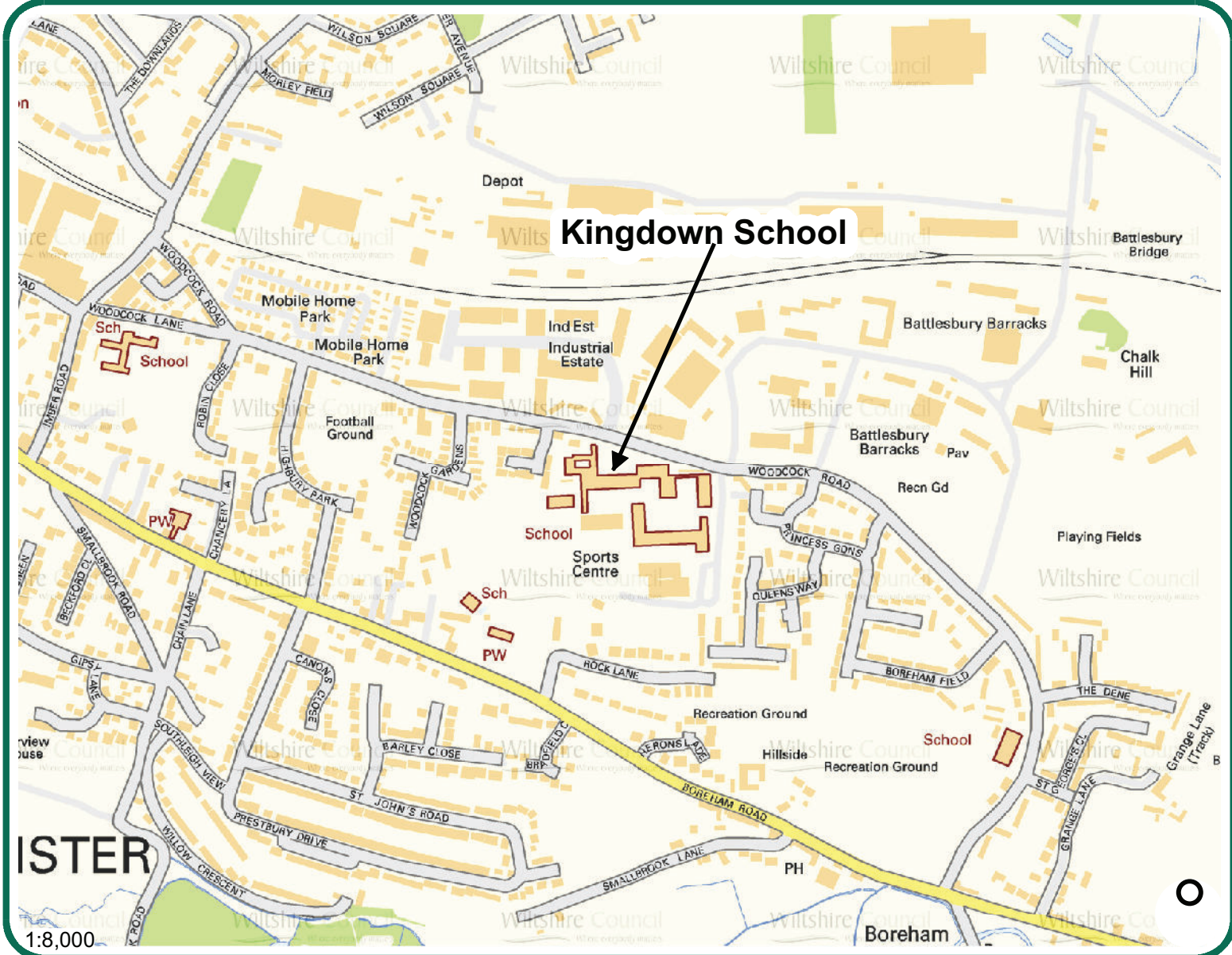
7.00 pm

Kingdown Community School, Warminster



Kingdown School
Woodcock Road
Warminster
Wiltshire
BA12 9DR

Wiltshire Council
 Where everybody matters



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Warminster Area Board - Thursday 2 September 2010

Chairman's Announcement

Community Payback – Call for 'Grot Spots'

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots'; local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using the referral form on the Community Payback leaflet or via their Community Area Manager.

Chairman's Announcement - Warminster Area Board, Thursday 2 September 2010

Review of Local Transport Plan Car Parking Strategy

What is a Local Transport Plan (LTP)?

LTP's aim is to steer the development and implementation of national transport policies at the local level. The third Wiltshire LTP is currently being developed for final publication in March 2011.

What's the role of a car parking strategy?

A strategy that deals with the supply and management of car parking can be one of the most useful tools available to local authorities in helping them achieve their economic, social and environmental objectives. In particular, a car parking strategy can:

- support the local economy and the vitality of town centres;
- encourage sustainable travel modes and help reduce reliance on the private car;
- enhance the look of streetscenes and the built environment;
- meet residents' needs for car parking near their homes;
- improve journey time reliability for road users by reducing on-street parking contraventions;
- reduce wasteful competition between towns based on parking charges;
- raise revenue for the Council to reinvest in transport services and measures;
- make Wiltshire a safer place through well designed and managed car parks;
- provide essential access for special needs groups and the mobility impaired; and
- improve the efficiency of the Council's parking service.

Why review the car parking strategy?

The Council's current car parking strategy dates back to 2000 and now needs to be reviewed to reflect changed circumstances. Not least of these changed circumstances is the move to Wiltshire Council and the need for parking charges and standards to be broadly consistent across the whole of the county.

What's in the reviewed car parking strategy?

The Council commissioned its consultants Mouchel to undertake the review and their main report includes chapters on parking policies, parking charges, residents' parking zones and parking standards.

Making comments

Our preferred method of communication is for comments to be submitted online at <http://consult.wiltshire.gov.uk/portal>.

Alternatively, comments can be emailed to transportplanning@wiltshire.gov.uk or in writing to: Sustainable Transport Group, Wiltshire Council, County Hall, Trowbridge, Wiltshire BA14 8JD.

Paper copies of the questionnaire and a reference copy of Mouchel's main and technical report are also available from all libraries.

The consultation is open from **12 July to 3 September 2010**.

Following steps

The Council will feedback to Area Boards between late September and mid November 2010 prior to a formal decision being made by the council's Cabinet in December 2010. Any changes to parking charges and standards will be implemented from the beginning of April 2011.

Warminster Area Board - Thursday 2 September 2010

Chairman's Announcements

Wiltshire Local Transport Plan Strategy 2011 - 2026

The Council has a statutory duty to review and publish a new Local Transport Plan (LTP) by the end of March 2011. In essence, Local Transport Plans steer the implementation of national transport policies at the local level.

The Wiltshire Local Transport Plan is made up of:

- A long-term transport strategy that seeks to:
 - support economic growth
 - reduce carbon emissions
 - contribute to better safety, security and health
 - promote equality of opportunity
 - improve quality of life and promote a healthy natural environment
- A shorter-term implementation plan based on a realistic assessment of available funding, and
- A number of supporting strategies and technical documents.

In addition, the Local Transport Plan provides the framework for all other organisations with a direct or indirect involvement in transport in Wiltshire.

Consultation on the draft Local Transport Plan will run from **4 October to 26 November 2010**.

The preferred method of communication is for comments to be submitted online at: <http://consult.wiltshire.gov.uk/portal>, where electronic copies of all the documents will be available. Paper copies of the summary document, questionnaire and a reference copy of the Local Transport Plan will also be available from all libraries and main Council offices.

The Council's Cabinet and full Council will consider the results of the consultation in February 2011 prior to the publication of the final Local Transport Plan in March 2011.

Consultation Portal Link: <http://consult.wiltshire.gov.uk/portal>

Warminster Area Board - Thursday 2 September 2010

Chairman's Announcements

Reminder to Parish Councils regarding Community Flooding Consultation

Please can any parishes that have not yet returned their flooding information request details, do so as soon as possible. These should be sent to Renate Malton (Project Officer) at the address below:

Derby Court
White Horse Business Park
Trowbridge
BA14 OXG.

If you have lost your original pack or require an additional one for any reason, please contact Renate Malton, on 01225 712514 or renate.malton@wiltshire.gov.uk.

Wiltshire Council has a duty under the Flood and Water Management Act to establish, quantify and record the levels of flooding within the county following on from the Pitt review and recent major flooding events. As a lead authority, Wiltshire Council can ask other bodies within the county to provide relevant information in order to allow the discharge of duty. This duty is on both lead and local authorities, which includes town and parish councils.

Wiltshire Council is beginning to get enough data to start making statistical comparisons, for example the number of parishes who have reported internal property flooding, have flood supplies and are on the Environment Agency warning telephone list. This is providing information on where in the county Wiltshire Council might like to prioritise storing flood supply equipment, or where the parish have identified issues with blocked culverts/drains enabling us to investigate the current schedules.

The information Wiltshire Council has received to date has been on the whole very good, it has been loaded onto the GIS system and the overlay is taking shape and is very informative.

If issues are subsequently raised at Area Board level by the parishes who have not responded, this will impact the time taken for their work to be undertaken and it will impact on any planning issues, as access to this information is very important. This work will benefit the parishes as well as county.

Warminster Area Board - Thursday 2 September 2010

Chairman's Announcements

Gypsy and Traveller Site Consultation

The consultation planned on possible new Gypsy and Traveller sites following on from the work carried out in April and June this year has now been put on hold.

The issues consultation used figures proposed in the draft South West Regional Spatial Strategy as the basis of future need for Gypsy and Traveller sites. The Regional Spatial Strategy has now been revoked and it falls to local authorities to determine the right level of site provision.

Officers are currently assessing existing information about the level of need for new Gypsy and Traveller sites in Wiltshire to make sure the Development Plan Document progresses with the correct local targets for new site provision. This has affected the overall timetable for the preparation of the Gypsy and Traveller Site Allocations document.

The Area Board will be informed once a revised project timetable on the provision of new sites for the travelling community is available.

MINUTES

Meeting: WARMINSTER AREA BOARD
Place: Codford Village Hall, High Street, Codford, Warminster, BA12 0PP
Date: 24 June 2010
Start Time: 7.00 pm
Finish Time: 9.40 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01722 434353 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman), Cllr Keith Humphries, Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe

Cllr Linda Conley, Portfolio Holder for Waste

Wiltshire Council Officers

Barry Pirie, Service Director for Human Resources
Katharine Dew, Warminster Community Area Manager
Penny Bell, Democratic Services Officer
Andy Conn, Waste Services Manager
Carolyn Gibson, Principal Planning Officer
Pippa McVeigh, Head of Crime Reduction
Tom Ward, Community Safety Manager
Geoff Langridge, Library Services Manager
Sam Shore, Youth Development Coordinator

Town and Parish Councillors

Warminster Town Council – S Fraser, H Abernethie (Clerk)
Chapmanslade Parish Council – P Jefferson, F Moreland, J Willmot (Clerk)
Chitterne Parish Council – M Lucas
Codford Parish Council – D Bartlett, L Hoareau (Clerk)
Heytesbury Parish Council – A Perry, V Stormey

Horningsham Parish Council – S Jefferies (Clerk)
Maiden Bradley with Yarnfield Parish Council – S Jefferies (Clerk)
Sutton Veny Parish Council – M Carroll, B Long
Upper Deverills Parish Council – S Jefferies (Clerk)

Partners

Wiltshire Fire and Rescue Service – Mike Franklin
Warminster and Villages Community Area Partnership – Digby Barker, Susan Harris,
C Montagu

Members of Public in Attendance: 15

Total in attendance: 50

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Welcome , Introductions and Chairman's Announcements</u></p> <p>The Chairman, Councillor Andrew Davis, welcomed everyone to the meeting and announced that every effort would be made to ensure that everyone had the opportunity to speak. The Chairman invited the Area Board councillors and officers present to introduce themselves, and then welcomed to the meeting Councillor Linda Conley, who was the Portfolio Holder for Waste.</p> <p>The Chairman made the following announcements:</p> <p>Local Transport Plan Scheme Funding Allocation A briefing paper was available in the agenda at Page 3 which included details of the above Scheme. The Area Board was asked to establish a Community Area Transport Group (CATG), which would meet to consider potential small-scale transport improvement schemes to go forward. The CATG would then report back to the Area Board for final decisions to be made. The CATG needed a maximum of ten members, which would include representatives of parish and town councils. The Chairman advised anybody interested in joining the CATG to see Katharine Dew, Community Area Manager, at the end of the meeting.</p> <p>Car Parking Strategy Consultation A late briefing paper regarding the proposed Car Parking Strategy was circulated to those present. The consultation on this Strategy would be taking place from 12 July to 3 September 2010, and people were encouraged to submit their views.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Jane Scott, Leader of the Council, and Jo Howes, Head of Community Engagement at Wiltshire NHS.</p>	
3.	<p><u>Declarations of Interest</u></p> <p>Councillors Andrew Davis, Pip Ridout and Keith Humphries all declared prejudicial interests in the grant application from Warminster Town Council at Item 14, as they were all members of Warminster Town Council. However, dispensations had now been granted by the Standards Committee, which would permit the members to speak and vote on this matter.</p> <p>Councillor Andrew Davis declared a prejudicial interest in the grant</p>	

	<p>application from the Chapel of St Lawrence at Item 14 (being a Feoffee of the Chapel), and would leave the room during the discussion and decision of this application.</p> <p>Councillor Ridout declared a prejudicial interest in the grant application from the Community Area Young Peoples' Issues Group at Item 14 (being the Area Board's representative on this group), and would leave the room during the discussion and decision of this application.</p> <p>Councillor Humphries declared that, with regards to Item 6, it was his responsibility as Cabinet Member for Health and Wellbeing to present the proposal for a Designated Public Place Order to Wiltshire Council.</p> <p>Councillor Fleur de Rhé-Philippe announced that she was a representative on the Warminster and Villages Community Area Partnership.</p>	
4.	<p><u>Minutes and Matters Arising</u></p> <p>The minutes of the meetings held on Tuesday 18 May 2010 and Thursday 20 May 2010 were agreed a correct record and signed by the Chairman.</p> <p>The Chairman announced with regret that the plans for the Warminster Community Radio media centre had been put on hold as the land was no longer available for use. Alternative options were currently being considered.</p>	
5.	<p><u>Updates from Partners</u></p> <p>Partner updates from NHS Wiltshire, Warminster Town Council and the Community Area Young Peoples' Issues Group (CAYPIG) had been received and were included in the agenda at pages 21 to 27.</p> <p>Sam Shore, Youth Development Coordinator, announced that the CAYPIG was keen to submit an application for funding from the Area Board's allocated youth budget, however the deadline for this meeting had unfortunately been missed. In consideration of the fact that the next meeting was not until September, the Area Board agreed to hold an extraordinary meeting in July to consider requests for youth funding from local groups.</p> <p><u>Decision</u> To hold an extraordinary meeting of Warminster Area Board, at a date to be confirmed in July, in order to consider requests from local youth groups for funding from the Area Board's</p>	

	allocated youth budget.	
6.	<p><u>Designated Public Place Order</u></p> <p>Pippa McVeigh, Head of Crime Reduction, provided an overview of the proposed Designated Public Place Order (DPPO) for Warminster town, including some feedback from the recent public consultation.</p> <p>A DPPO would provide the police with the power to ask persons who were behaving or likely to behave in an alcohol induced anti-social manner within a defined area, to stop drinking and hand over any alcohol in their possession. Refusal would be an offence, which may result in arrest and a fine.</p> <p>Following a perceived rise of alcohol fuelled Anti Social Behaviour in Warminster a working group was convened by the Community Safety Team involving a range of partners to investigate the concerns. Warminster Area Board, at its meeting on 4 March 2010, supported the initiative and subsequently a public consultation was also carried out, to which 13 positive responses were received.</p> <p>The financial implications of the DPPO mainly included officer time spent on the project, and this had already be borne by Wiltshire Council. There would, however, be costs of approximately £1,500 for the signs and fixings. Warminster Town Council had pledged to contribute £500 towards these costs.</p> <p>Pippa and Tom Ward, Anti-Social Behaviour Reduction Officer, made the following comments in response to questions and concerns that were raised:</p> <ul style="list-style-type: none"> • Although there was no specific requirement to review the effectiveness of a DPPO, recommendations were being made to monitor statistics using police and CCTV logs. A more formal evaluation would be recommended after one year of the DPPO being in place. • The police are extremely well trained and very knowledgeable as to when to use their powers under the DPPO. It was certainly not planned to penalise the wider public. • The public had been given the opportunity to comment on the proposals and no negative comments were received. The number of responses, being 13, seemed low but was actually considered a positive level of response in comparison to similar exercises elsewhere in the county. 	

	<ul style="list-style-type: none"> • The proposed boundary had been based on an exercise where local alcohol related incidents were plotted onto a map. Displacement is then considered too, which is why the boundary extends beyond the original plotted incidents. • Legislative guidance states that landmarks and roads should be used to define boundaries as they make the boundaries clearer to interpret. • Although the proposed boundary could be amended, legislation states that the public consultation would need to be carried out again. <p><u>Decision</u> The Area Board councillors:</p> <ol style="list-style-type: none"> 1. Noted the findings of the DPPO consultation and the implications of granting the Order. 2. Supported the pursuit of the full DPPO by Wiltshire Council. 3. Delegated responsibility to the Community Area Manager in consultation with the Chairman to award up to the sum of £1,000 towards the cost of implementation. 	
7.	<p><u>Salisbury Plain Sustainable Communities Study</u></p> <p>Hannah Atwood of Drivers Jonas Deloitte gave a presentation on the Salisbury Plain Sustainable Communities Study. Drivers Jonas Deloitte was the consultant that had been appointed by Wiltshire Council to carry out the study as part of its Military Civilian Integration Programme.</p> <p>The studies main objectives were as follows:</p> <ul style="list-style-type: none"> • To provide a thorough understanding of the dynamics of the settlements including through consultation with the community – key focus on Tidworth / Ludgershall and Bulford / Larkhill also having regard to other settlements including Warminster. • To investigate how planned investment in the area could be used to improve the integration (sustainability) of these communities (including that arising from the Salisbury Plain 	

	<p>Super Garrison).</p> <ul style="list-style-type: none"> • To identify actions to enhance the integration (sustainability) of these communities including potential funding sources. • To inform the development of policies within the Plans and Strategies being prepared by the Council and others. <p>As part of the study process, engagement was taking place with the Area Boards of the affected areas, the Military, the Army Welfare Service, Wiltshire Council frontline services as well as local communities and the wider public. A questionnaire was available which people were encouraged to complete and return.</p> <p>Councillor de Rhé-Philippe announced that she sat on the Military Civilian Integration group and she stressed how important the study was in terms of effectively planning for the future. She encouraged people to respond to the questionnaire.</p> <p>A suggestion was made that the questionnaire could be publicised using the libraries' internet services. Hannah took note of this suggestion and undertook to investigate further.</p>	
8.	<p><u>Local Development Framework (LDF) Consultation Results</u></p> <p>Carolyn Gibson, Principal Planning Officer (Spatial Planning), provided feedback on the Wiltshire Local Development Framework (LDF) consultation that took place during October-December 2009.</p> <p>The consultation formed an important step towards the development of the Wiltshire Core Strategy and would eventually replace elements of the existing local plans which planning decisions were currently set against.</p> <p>Issues raised in the Warminster Community Area during the consultation included:</p> <ul style="list-style-type: none"> • Clear consensus that increased employment provision in the town was needed. • Any future development should be balanced and highly sustainable. • There was a good level of support for the principle of town centre regeneration and the work underway to prepare a Town Plan. • Views on the proposed Strategic Development Site were 	

mixed.

- Any development should include appropriate infrastructure, suitable solutions to existing highways issues and should not contribute to increased flooding in the town.
- The need for improved cycle and pedestrian linkages, both with the town centre, and neighbouring towns.

In response to questions and concerns raised, Carolyn made the following comments:

- There was further work to be done to inform the proposed strategic development sites. Work was also being done to improve alignment with the Warminster Town Plan, which was currently under preparation.
- It was planned that a draft Core Strategy would be available towards the end of the year with a version ready for submission to the Secretary of State by the Spring 2011. More consultation was likely to take place during October/November 2010, as policies began to emerge. (This timetable may be subject to change depending on emerging advice from the coalition Government on the abolition of the Regional Spatial Strategy).
- All parish and town councils had been sent a copy of the draft LDF and had been invited to the consultation events.
- A team was being put together to develop the rural policy for the villages as it was acknowledged that there was some concern around this.
- The Core Strategy would not replace all the policies in the existing Local Plan; only 'strategic' policies e.g. settlement strategy, affordable housing, other more detailed policies would remain. An example of a detailed policy was village boundaries. Both documents would work alongside one another.
- The consultation had been carried out using figures in the draft Regional Spatial Strategy. The Council was under increasing pressure from developers to release land with no up-to-date plan to know how to respond to those pressures. It was acknowledged that figures may be amended as a result of the coalition Governments decision to abolish the RSS but it was still important to have a document in place to reduce any risk of inappropriate development and to make

	<p>sure appropriate community benefit could be planned into the process.</p> <p>Further information, including details of future consultation events, could be found at http://consult.wiltshire.gov.uk</p>	
9.	<p><u>Waste Consultation</u></p> <p>Andy Conn, Waste Services Manager, provided an overview of the new proposals for waste and recycling collection. At present, there were different services across different parts of the county, which all needed to be brought in line.</p> <p>The new proposal was that there would be a fortnightly collection of household rubbish and a fortnightly collection of black recycling boxes. This would be complemented by a non-chargeable fortnightly kerbside collection of plastic bottles and cardboard, and a non-chargeable fortnightly kerbside collection of garden waste.</p> <p>The public consultation was now open and would run until Friday 20 August 2010. Views and comments could be submitted online or in writing using the consultation leaflet. There would also be a series of road shows taking place; including one in Salisbury Market Place on Tuesday 29 June 2010 and one in Trowbridge Town Centre on Wednesday 30 June 2010 (both would run from 10.00 am until 2.00 pm).</p> <p>Councillor Linda Conley, Portfolio Holder for Waste, commented that Wiltshire Council, as a unitary authority, was able to benefit from the efficiencies of being responsible for both waste collection and disposal. It was felt that the final proposal being consulted on provided the most cost effective service for all.</p> <p>Following the presentation, comments were made as follows:</p> <ul style="list-style-type: none"> • Those areas with a lower frequency of household waste collection tended to have a higher rate of recycling than those areas that had a higher frequency of household waste collection. • The household waste collection vehicle would also be the vehicle to collect plastic bottles, cardboard and garden waste. The black recycling boxes were collected by a different vehicle, and so it was envisaged that the two vehicles would operate on alternate weeks. • Approximately 98% of recycling was recycled. The remaining 2% went into landfill due to contamination and 	

	<p>this was one of the lowest percentages in the country which was likely to be because residents were asked to separate their different types of recycling materials.</p> <ul style="list-style-type: none"> • The proposal was for plastic bottles only because plastic bottles were almost always made from plastic types 1, 2 or 3. These were the only types of plastic that were valuable enough to make it feasible to collect them. • Some work was being done to prevent excessive use of packaging in shops, however the Council had no power to control this and only a change in legislation would change this behaviour. • The proposal being consulted on would cost the equivalent of £141 per household. Approximately £8 of this was the cost of offering the optional garden waste collection. 	
10.	<p><u>Plain Action and Sowing Seeds</u></p> <p>Len Turner gave a presentation regarding Sowing Seeds, a project in which a total of £2,850,000 in grant funding was available to applicants within the defined area (south of the A36).</p> <p>Further information on this project was available at www.sowing-seeds.org</p> <p>Councillor Fleur de Rhé-Philippe gave a presentation on the Plain Action project, which had a budget of £2,500,000 to 2013 to allocate to projects within the defined Salisbury Plain area.</p> <p>Further information on this project was available at www.plainaction.org.uk</p>	
11.	<p><u>Update on Issues Raised and Any New Issues Arising</u></p> <p>Katharine Dew was asked to provide a written update to be circulated with the minutes.</p> <p>Phil Jefferson of Chapmanslade Parish Council gave a presentation regarding litter reduction initiatives in Chapmanslade; a village where litter was not tolerated.</p> <p>A group of about nine volunteers in the village had been carrying out litter-picks on Saturday mornings for approximately six years. The group had received a lot of support from both the former West Wiltshire District Council and now Wiltshire Council to carry out its activities, by supplying equipment and tools and officer support.</p>	

	<p>This initiative had proved very successful in Chapmanslade and Phil encouraged other town and parish councils to consider doing the same in their towns and villages. Some photos of the group in Chapmanslade would be available with the minutes.</p>	
12.	<p><u>Review of the Library Service</u></p> <p>Geoff Langridge, Library Services Manager, gave a presentation regarding the review of library services that was taking place across the county.</p> <p>There were currently 31 libraries across Wiltshire, plus five mobile libraries. The aim of the review was to achieve savings across the library service whilst retaining the same high levels of service that the libraries currently offered. It was envisaged that most of the savings would come from ‘backroom savings’ and it was not planned to cut or reduce any frontline services.</p> <p>Geoff outlined the services that were on offer at present, and also outlined some suggested future services including longer at later opening hours, refreshment facilities, e-books, Wi-Fi access and meeting rooms.</p> <p>Consultation feedback cards were distributed and Geoff encouraged people to complete and return them; the feedback received was very important to the review.</p>	
13.	<p><u>Warminster and Villages Community Partnership - Request for Funding</u></p> <p>A formal request had been received from the Warminster and Villages Community Area Partnership to receive its first tranche of funding of £4,718.</p> <p><u>Decision</u> The Area Board decided to award the sum of £4,718 to the Warminster and Villages Community Area Partnership on condition that:</p> <ol style="list-style-type: none"> 1. The Work Plan be submitted to the Community Area Manager and agreed with the Chairman. 2. An update of progress be made to every meeting of the Warminster Area Board. <p><u>Decision</u> The Area Board decided that the second tranche of funding should only be considered following progress against the terms set out in the Community Area Partnership Agreement.</p>	

14.	<p><u>Community Area Grants</u></p> <p>Consideration was given to five applications for community grants, as follows:</p> <p><u>Chapel of St. Lawrence</u> Councillor Davis left the room for discussion and consideration of this item.</p> <p>Councillor Ridout in the Chair.</p> <p><u>Decision</u> The Area Board agreed to award the sum of £4,900 to the Chapel of St. Lawrence towards restoration of the Chapel's tower on the basis that the building was a community resource and was used for purposes other than religious activities. <i>Reason: The application met the Community Grant Criteria for 2010/11 and would improve the local area through intergenerational activities.</i></p> <p><u>Warminster Town Council</u></p> <p>Councillor Davis back in the Chair.</p> <p><u>Decision</u> The Area Board agreed to award the sum of £5,000 to Warminster Town Council to revitalise the War Memorial. <i>Reason: The application met the Community Grant Criteria for 2010/11 and demonstrated a link to the Community Plan.</i></p> <p><u>Warminster Walkers</u></p> <p><u>Decision</u> The Area Board agreed to award the sum of £400 to Warminster Walkers to develop a website. <i>Reason: The application met the Community Grant Criteria for 2010/11 and would promote walking as a healthy lifestyle choice.</i></p> <p><u>Economy and Tourism Group</u></p> <p>Councillor Ridout left the room for discussion and consideration of this item.</p>	
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	<p><u>Decision</u> The Area Board agreed to award the sum of £400 to the Economy and Tourism Group for an enhanced Christmas leaflet. <i>Reason: The application met the Community Grant Criteria for 2010/11 and would support the Community Plan's vision to achieve increased visitor spending on local goods and services.</i></p> <p><u>Community Area Young Peoples' Issues Group</u></p> <p><u>Decision</u> The Area Board agreed to award the sum of £1,000 to the Community Area Young Peoples' Issues Group for a Summer Arts Project. <i>Reason: The application met the Community Grant Criteria for 2010/11 and would improve young people's participation in positive activities.</i></p>	
15.	<p><u>Date of Next Meeting, Forward Plan, Evaluation and Close</u></p> <p>The Chairman thanked everyone for coming to the meeting and encouraged people to complete and return the feedback forms.</p> <p>The Forward Plan of upcoming agenda items was available at page 59 of the agenda.</p> <p>The next meeting would be held on Thursday 2 September 2010, 7.00 pm at Kingdown Community School in Warminster.</p>	
<u>Appendix to Minutes - Issues Update</u>		

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Warminster Area Board Issue update 24 June 2010

Broadband:

- Upper Deverills Broadband Action Group unsuccessful in their application to South West Regional Development Agency.
- They continue to explore options as BT has indicated that they have no plans for improving the service to the Upper Deverills in the immediate future.
- They are looking at what communities in other parts of the country have been doing and seeing whether they can replicate these successes.
- They have asked what initiatives Wiltshire Council propose taking, following a county-wide interim report prepared December 2009.
- UDBAG have passed on their thanks to the Area Board for interest in the bid.
- They are considering next steps over the coming months and particularly look forward to learning more about the Coalition Government's proposals.

Anybody can Cook:

- 18 sessions funded by the area board
- 12 sessions done (7 in town, 5 in villages)
- Open Session held 23/6
- 12 nurseries have so far taken up the offer out of 19 who were asked
- 1 further session booked = 14 sessions committed
- Catherine Maxwell has been approaching toddlers groups to 'sell' the remaining 4 sessions and has interest from 2 more pre-schools so far. Ultimate aim is to hold 11 in the town and 7 in villages. The majority held within 3 months of funding award, but the last 4 will be later.
- Health and Social Care Group working on ways to make the initiative more sustainable.
- Also interested in running cooking sessions for older people (e.g. newly bereaved/coping with disability).

Dog fouling:

Simon Cleaver keen to try out some new ideas in Warminster (education/awareness raising) and has committed to delivering enforcement outside office hours. Communications Officers are keen to run an article in the Wiltshire Council Magazine, which will go into all households in the county.

Litter Pick:

For a number of years, a small group of residents in Chapmanslade have carried out a monthly litter pick (see photographs overleaf). In doing so, they are making a statement that they are proud and protective of their environment.

Last autumn they carried out a special exercise, in co-operation with staff from different departments in Wiltshire Council, to tidy up part of the A3098 on the fringe of Chapmanslade. With support, the volunteers covered an area where the traffic conditions had previously prevented them carrying out this task. The venture was extremely successful and they hope to repeat it in the future.

They hope that other communities in the Warminster area maybe inspired to do something similar (Corsley already does).

Community Payback:

The project was awarded a performance reward grant and is in the process of purchasing the trailer. There will be an official launch 19 July, although they are able to take bookings now (unable to deliver until equipment in place).

Litter Pick Volunteers in Chapmanslade
Working alongside a team from Wiltshire Highways - October 2009



MINUTES

Meeting: EXTRAORDINARY WARMINSTER AREA BOARD
Place: Assembly Rooms, Sambourne Road, Warminster, BA12 8LB
Date: 28 July 2010
Start Time: 6.00 pm
Finish Time: 6.20 pm

Please direct any enquiries on these minutes to:

Penny Bell (Democratic Services Officer), Tel: 01722 434353 or (e-mail) penny.bell@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice Chairman), Cllr Keith Humphries, Cllr Christopher Newbury and Cllr Fleur de Rhe-Philippe

Wiltshire Council Officers

Barry Pirie, Service Director for Human Resources
Katharine Dew, Warminster Community Area Manager
Sharon Smith, Democratic Services Officer

Town and Parish Councillors

Warminster Town Council – Cllr Sue Fraser, Mayor
Chapmanslade Parish Council - Cllr Francis Morland

Members of Public in Attendance: 2

Total in attendance: 12

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<u>Chairman's Welcome and Introductions</u> The Chairman welcomed everyone to the meeting of the Warminster Area Board.	
2.	<u>Apologies for Absence</u> No apologies were received.	
3.	<u>Declarations of Interest</u> No declarations of interest were received.	
4.	<u>Partner Updates</u> The Board members noted the partner update provided by the NHS which included 'Stakeholder Assembly considers the future of healthcare' and 'GPs continue above-average service in Wiltshire'.	
5.	<u>Allocation of the Area Board's Youth Budget</u> Consideration was given to two applications for funding from the youth budget, as follows: <u>Wylve Coyotes After School Club</u> <u>Decision</u> The Area Board agreed to award the sum of £1,500 to the Wylve Coyotes After School Club CIC towards the cost of a 2 day summer arts project for 3 to 12 year olds. <i>Reason: The application met the youth budget criteria for 2010/11 and would provide a service to young people who were currently unable to access similar services due to location or financial constraints.</i> <u>Corsley Memorial Playing Field</u> <u>Decision</u> To award £1,500 to provide free tennis, cricket, golf and rock climbing taster sessions for 8-16 year olds. <i>Reason: The application met the youth budget criteria for 2010/11 and would provide sessions over one day to encourage participation by local young people that due to location or financial reasons were unable to access these services.</i>	Katharine Dew

6.	<p><u>Date of Next Meeting and Close</u></p> <p>The next meeting of the Warminster Area Board will be held on Thursday 2 September 2010, 7.00 pm at Kingdown Community School in Warminster.</p>	
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NHS Update – August 2010
Equity and excellence: Liberating the NHS

The Secretary of State for Health, Andrew Lansley, has published a new NHS White Paper, 'Equity and excellence: Liberating the NHS', setting out the coalition Government's vision for the NHS. The White Paper is the first step towards the Government's ambition for the NHS to achieve health outcomes and quality health services that are among the best in the world.

The White Paper sets out proposals for the NHS to become a truly world-class service: a service that is easy to access, treats people as individuals and offers care that is safe and of the highest quality.

This vision puts patients at the heart of everything that the NHS does. This means giving them more choice and the information they need to be able to exercise that choice. It also means putting GPs in charge of local commissioning decisions and setting providers of health services free from top-down targets.

In order to achieve its vision for the NHS, the Government has proposed changes to the way the NHS is organised. It plans to create an independent National Commissioning Board for the NHS. The Board will allocate money to local GP consortia for them to use to commission local health services. Local authorities will take on responsibility for public health and health improvement, currently held by primary care trusts.

As a result of these changes, the Government expect PCTs to cease to exist from 2013 in light of the successful establishment of GP consortia. It is also planned that strategic health authorities will no longer exist from 2012/13. In the meantime, these organisations will have important roles to play in supporting the NHS through a period of change.

For NHS Wiltshire, this means getting ready to ensure we have a safe and effective transfer of responsibilities to GP consortia and Wiltshire Council. It also means making sure that we maintain our focus on securing safe and effective services that deliver value for money and which are as good as they can be.

A number of more detailed, supporting documents have been and will continue to be issued in the following weeks as part of the White Paper consultation process. Details are set out below about how you can forward your comments for the consultation.

Document Title and Link	Deadline
The Centre for Public Scrutiny Equity and Excellence – NHS White Paper Summary http://www.cfps.org.uk/userfiles/file/Equality%20and%20Excellence%20-%20Summary%20of%20key%20themes%20for%20councillors.doc	N/A
Equity and excellence: Liberating the NHS http://www.dh.gov.uk/en/Healthcare/LiberatingtheNHS/index.htm	Comments by 5 October
Increasing democratic legitimacy in health http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117721.pdf	11 October

Commissioning for patients http://www.dh.gov.uk/prod_consum_dh/groups/dh_digitalassets/@dh/@en/documents/digitalasset/dh_117705.pdf	11 October
Transparency in outcomes: a framework for the NHS http://www.dh.gov.uk/en/Consultations/Liveconsultations/DH_117583	11 October

Wiltshire Community Health Services

The White Paper also makes it clear that the Government's commitment to separating NHS provider functions from the commissioning part of Primary Care Trusts is unchanged. The commitment stands that by 1 April 2011, Primary Care Trusts will have divested themselves of directly-provided services. This has a direct implication for the Wiltshire-wide, individual services currently provided by Wiltshire Community Health Services, as well as the clinical and nursing staff employed by Wiltshire Community Health Services.

As a consequence, the Board of NHS Wiltshire agreed at its Board Meeting on 21 July 2010 to put in place appropriate commissioning arrangements to transfer Wiltshire Community Health Services to other NHS organisations. In order to preserve the strengths of the services, the plan is that the transfer will happen in 'clusters'.

- Cluster 1: Maternity – managed transfer to a NHS Trust capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a 3-year term.
- Cluster 2: Children – managed transfer to a NHS Trust for a period of two years with the strategic intent of maintaining the integrated working with Wiltshire Council.
- Cluster 3: Miscellaneous –The PCT will pursue the transfer of each of these services via the appropriate contractual arrangements, as outlined in the option appraisal.
- Cluster 4: Adult Services – managed transfer to an NHS organisation capable of securing on-going employment for front-line staff on NHS pay and conditions. The resultant contract will have a 3-year term.

Expressions of interest will be received from other NHS provider organisations, including Great Western Hospital, Royal United Hospital, Bath and Salisbury Foundation Trust. In considering the proposals from these organisations, NHS Wiltshire will look at how they propose to continue delivering the high-quality clinical services which WCHS staff currently provide and to build on the successes of these services. This is likely to result in the transfer of frontline clinical staff into the relevant NHS organisations.

Reduction in management costs

The Coalition Government has asked for a 45% national decrease in NHS management costs by the end of 2013, linking to new models of working and shifts in commissioning responsibilities. NHS Wiltshire is therefore reviewing corporate teams and structures across HR, finance, IM&T, PALS and Communications teams, reducing the number of posts in each area. Redundancies will be made by 31 March 2011.

Stakeholder Assembly - Delivering Value for Patients

Nationally, the NHS is looking at ways to deliver more efficient ways of working in the future. In Wiltshire, we are working on more than 50 projects, led by local clinicians and PCT staff, to deliver savings which can be re-invested in front-line services to manage the increasing

demand from our ageing population, new technologies and new medicines. The projects were shared with stakeholders, including colleagues from the voluntary sector, patients groups, Wiltshire Involvement Network and Wiltshire Council at our Stakeholders Assembly at the end of June. The feedback we received supports the work we are doing and the Board of NHS Wiltshire has agreed thirteen priority projects which will be the focus of work over the next six months so that we start to deliver savings from the beginning of 2011/12.

The next Board meeting will be held on **29 September 2010, venue to be confirmed.**

Papers are published a week before the meeting on www.wiltshire.nhs.uk or upon request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or jo.howes@wiltshire.nhs



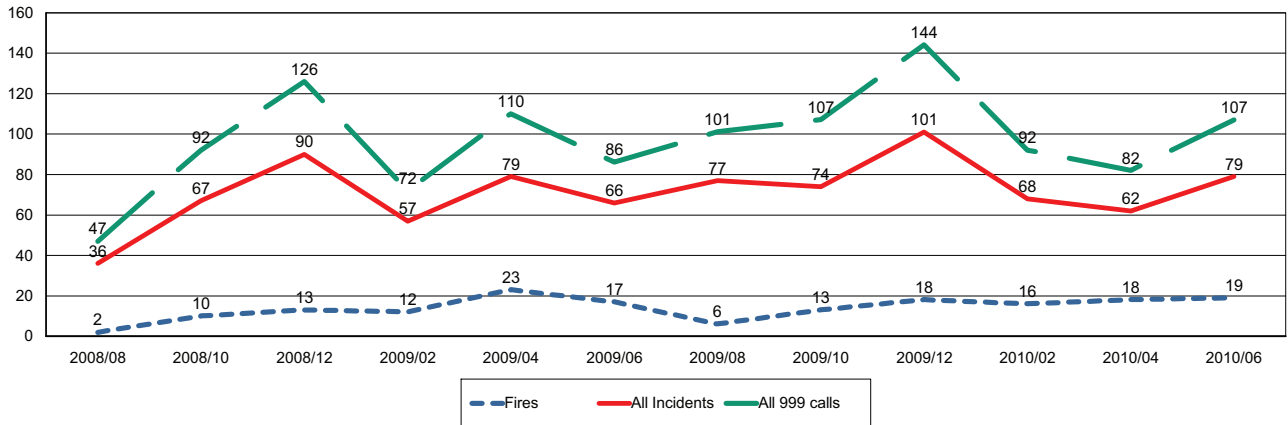
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

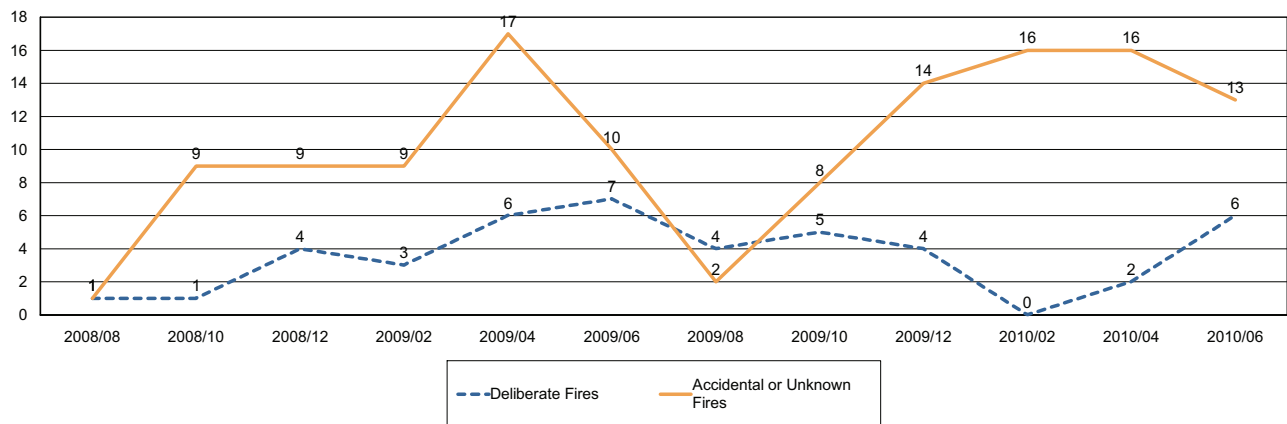
Report for Warminster Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including June 2010. It has been prepared by the Group Manager for the Board's area.

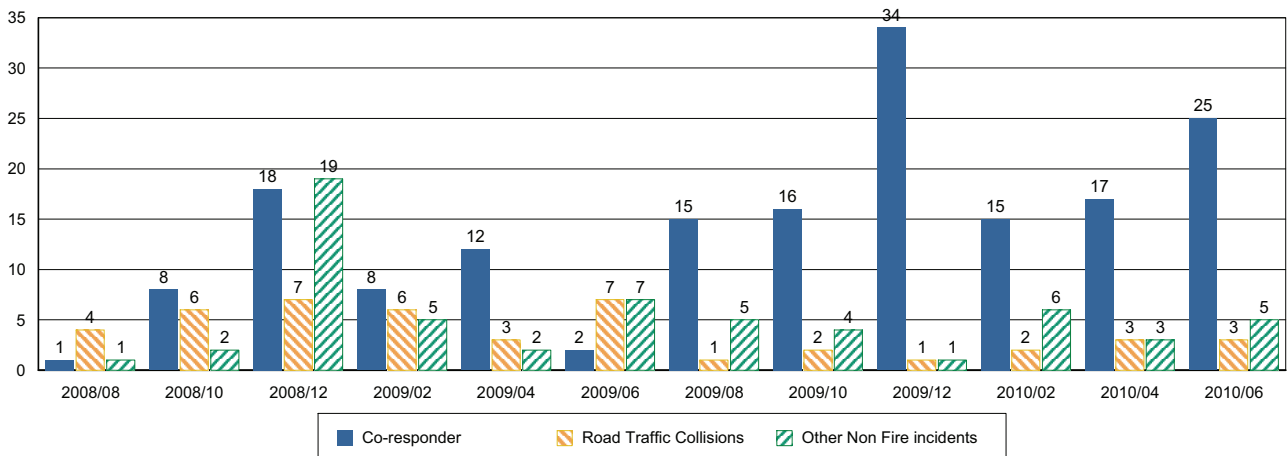
Incidents and Calls



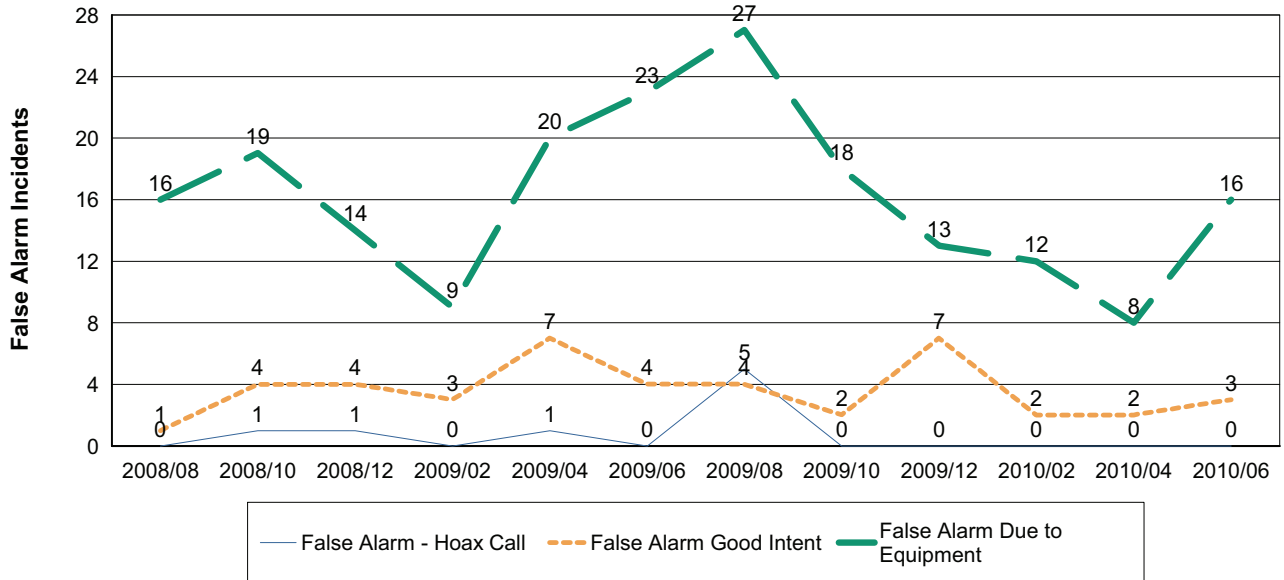
Fires by Cause



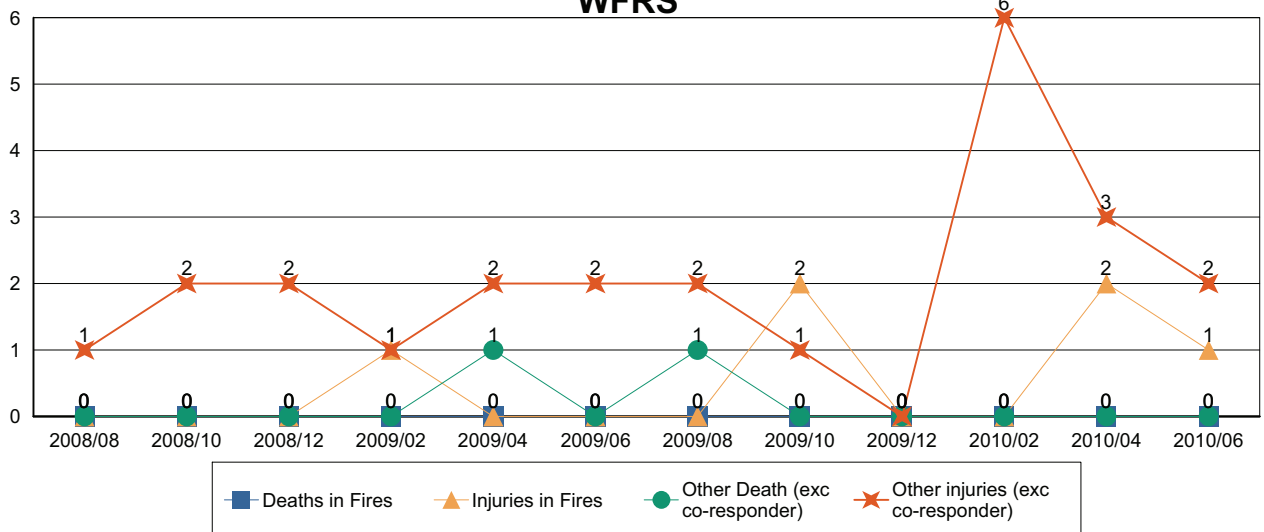
Non-Fire incidents attended by WFRS



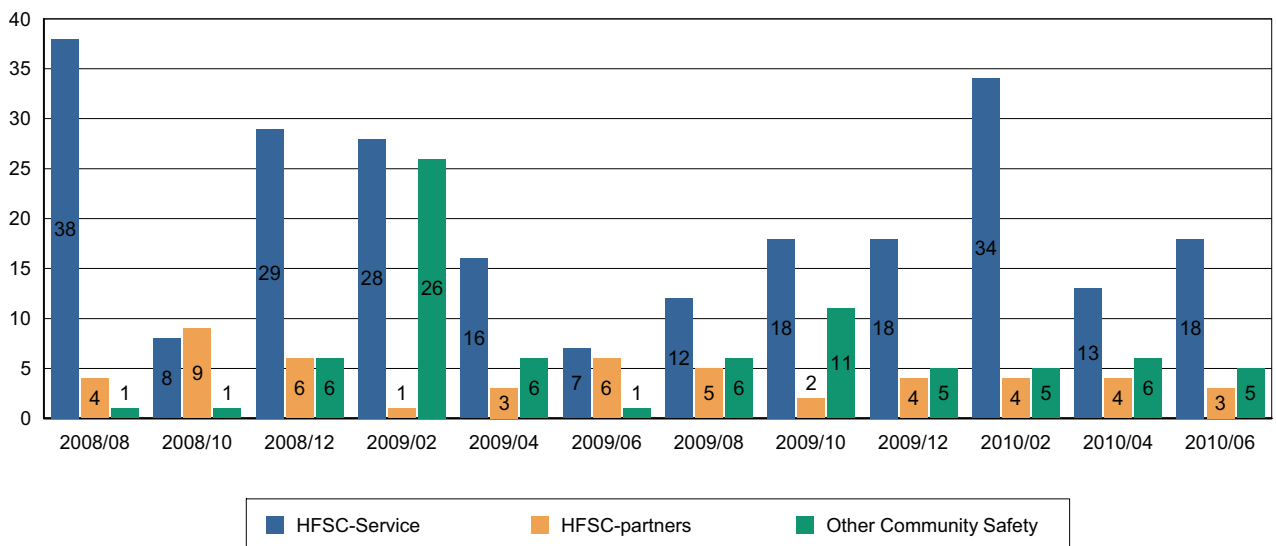
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Partner Update for Warminster Area Board

Name of Parish/Town Council: Horningsham Parish Council

Date of Area Board Meeting: Thursday 2 September 2010

Headlines/Key Successes

- Winner of Best Kept Village for the medium Category
-
-
-

Projects

- Creation of possible children's play area near village Hall consultation on going at present
- Replacement Community Notice board outside of School grant application put into AONB Cranbourne Chase
-

Diary Dates

-
-
-

Signed: Sarah Jeffries

Date: 09.08.10

Partner Update for Warminster Area Board

Name of Parish/Town Council: Maiden Bradley with Yarnfield Parish Council

Date of Area Board Meeting: Thursday 2 September 2010

Headlines/Key Successes

-
-
-

Projects

- Community Garden – Creation of an Orchard for the Community following the success in the creation of a community allotment garden
- Village Shop Refrigeration unit - grant application
-
-

Diary Dates

- Village Show 1.00pm 28th August 2010 Recreational Ground
-
-

Signed: Sarah Jeffries

Date: 09.08.10

Warminster Area Board Issue update 24 June 2010

In total 49 issues have been submitted online. Of these, 17 are in progress, with the others closed.

Recent issues reported include:

- Speeding traffic on Folley Lane (to and from Rugby Club) – the club have been proactive in responding and are keen to encourage responsible driving. They will be raising the issue with their committee. Local residents keen to investigate signs that appeal to drivers' better nature 'children and animals road' 'careful drivers welcomed' etc.
- Blocked drains on Copheap – recent request referred to Highways.
- Community Payback requests (more welcomed).
- Litter complaints – referred to task and finish group (see 'dog fouling' below).

Anybody can Cook:

- 18 sessions funded by the area board.
- 17 sessions held, one remaining.
- Open Session held 23/6 well attended and reported in local press.
- 'This was our idea' article so to be in Your Wiltshire magazine.
- Working with county partners to develop sustainable funding and project development.

Dog fouling:

- First meeting of local task and finish group held.
- Next meeting 14 Sept, 6.30pm at Dewey House.
- Lots of ideas shared, next meeting to develop a project plan.
- Focus on working with local people to encourage pride in Warminster.

Reduced Street Lighting Project:

- Codford and Heytesbury Parish Councils have expressed an interest in submitting proposals to turn off some of their street lights.
- Both Parishes have already undertaken work to identify potential lights, putting them ahead of many other areas.
- Some frustration over confusing messages, although much is being learnt from the process.
- Meeting held in Urchfont Village Hall, to find out about the scheme and to learn from the Urchfont pilot project.

Warminster Voices:

- Project developing locally, with much interest at a county level.
- Warminster being used as case study, to demonstrate how we are engaging with the public.
- Recent session with disabled people held in Warminster Library. Not many attended, but those who did said they found it interesting and would recommend others attend future sessions.
- Possibility of extra funding to develop the project (ideas include going to residential care homes/sheltered housing/specific groups, clubs, drop-in sessions etc.).

Report Author: Katharine Dew, Community Area Manager
katharine.dew@wiltshire.gov.uk 01722 434344

Partner update for CAYPIG

Warminster Development Centre for Young People-Community Area Young People's Issues Group, Specifically looking at Skate Park and Transport Issues and Youth Exchanges

Purpose of the Report

1. To highlight issues that affect young people within Warminster and surrounding villages these include the continuing issues that surround the skate park within Warminster Town Park and also transport issues in the Warminster Community Area – young people not being able to access out of school hours activities.
2. An update of service in relation to opportunities available for young people and resources .

Background

1. On 10 July 2010 the young people put on a skate event in the newly refurbished skate park, this was part of Warminster Festival, which was opened by the Mayor Sue Fraser. The day was a great success with 80 young people taking part in the various activities that were put on. There was excellent press coverage of the event and the participation of the competitions were well attended. It was great that Councillor Andrew Davis was on hand to give out the prizes to the winners of the various categories.
2. The young people are delighted with the new teen shelter that has been put in the skate park and it is exactly what they wanted, the young people would like to finish of the graffiti that was done on the fun day which can be seen on the ramps where they have been boxed in.
3. Young people have been given money from the Area Board for an art sculpture to be put in the park on the condition that we have planning permission which we are still waiting for.
4. There is a lack of buses from outlying areas, including villages, to transport young people into Warminster to access the services they may wish to use. Buses don't stop near where they live and do not run

at times suitable to their needs. Young people's safety is a major issue because they want to be able to access a bus at a safe, well-lit location, times when the clubs/services they access close, to avoid loitering and at locations near the clubs/services they wish to use, to avoid long walks, especially if it is late or they are on their own/small groups. Without safe, accessible transport, young people will lose out. Many parents/carers do not allow their children to walk to places when it is late or dark and those young people, who are allowed, don't want to as feel vulnerable.

5. Young people of the CAYPIG are currently looking into the prospect of linking up with other organisations such as the Minster Church for the possibility of using their resources and access to minibuses and volunteer drivers and will look to seek funding for this from Area Board and would like to put together a proposal and a presentation for the Area Board in September for this highlighted and maybe gain some interest and offer of support from other businesses and community organisations in Warminster.
6. Young people of the CAYPIG are currently looking in to doing a joint International Youth Exchange with Westbury CAYPIG, destinations are yet to be decided and will need to be discussed along with Westbury as to where they would like to go. This stemmed from a joint CAYPIG residential that took place at the beginning of August this year, the group who went came up with the idea of going abroad next year for a cultural exchange with another youth group from another country. The CAYPIG will look to put in a proposal for the next Area Board meeting in November for use of the Young Peoples fund that is left over. The young people are already coming up with their own fundraising ideas for this project to go ahead. This is to be discussed in more detail at the next CAYPIG meeting.

Main Considerations

- Young people's needs.
- More benches and looking into the signage (making it more user-friendly to young people and children).
- Ensuring that young people are recognised by being positive influences within the local community i.e. Fun in the Park, Community art sculpture, Sponsored Skate.
- Parent/guardian opinions.
- Explore existing transport routes/times including villages.
- Meet with transport providers to highlight young people's concerns.
- Isolation of young people.
- Options for improvements to transport/new initiatives.
- Funding for transport initiatives.
- Positive impact on young people through being able to access 'out of school hours' services.
- Recognising the importance of the voice & opinion/influence of young people

- Costs to young people when they access transport.
- Safety of young people.
- Young people's desire to expand their knowledge culturally and experience new challenges.
- Young people to look at fundraising opportunities for future projects.

Recommendation

- Look at further improvements to the skate park and the town park in relation to the friends of the park and Wiltshire Council's 5-year plan and that young people's involvement is welcomed.
- Develop signage for the skate park to make it more welcoming and young people to take ownership and responsibility for their own actions within the skate park.
- The existing transport provider's public bus routes/timetables are explored.
- Transport providers from current services should be invited to the Warminster CAYPIG and possibly future Area Boards.
- Further consultation/in-depth questionnaire with young people reference the times they want buses to operate and from what specific locations, this has been initiated but needs continuing.
- Young people to look at fundraising initiatives for International Youth Exchange for next year.

Report Author:

Sam Shore, Youth Development Coordinator, Development Service for Young People-supporting & representing CAYPIG young people
E-mail: sam.shore@wiltshire.gov.uk Tel: (01985) 218561

**PORTWAY / WESTBURY ROAD
& COPHEAP LANE JUNCTION, WARMINSTER**

1. Purpose of the Report

- 1.1 To provide information on a community concern issue raised by Warminster Town Council relating to traffic delays and safety issues for road users at the junction of Westbury Road / Portway & Copheap Lane, Warminster.

2. Background

- 2.1 The C360 Westbury Road / Portway forms the main access route into Warminster from its junction with the A350. Part way along this route is the priority junction with the C10 Copheap Lane. Copheap Lane serves as a popular distributor road for vehicles accessing the B3414, the military barracks and local amenities on the eastern side of the town including Kingdown Community School and the retail / commercial units on Fairfield Road.
- 2.2 Warminster Town Council has expressed concern regarding the ongoing problems experienced by road users negotiating the Westbury Road / Portway junction with Copheap Lane. One of the key issues is the difficulty vehicles have in identifying suitable gaps in the main road flow in order to exit the Copheap Lane junction. As a result significant peak hour congestion and vehicle queues have been reported.
- 2.3 In order to improve the free flow of traffic at the junction and alleviate some of the identified problems, Warminster Town Council has requested that consideration be given to the introduction of a mini roundabout. The request was included on the agenda of the Warminster Community Area Board at its meeting on the 4th March 2010 whereby it was agreed that Wiltshire Council highway officers would carry out a preliminary feasibility study and report their findings.
- 2.4 A correctly located mini-roundabout can improve the operation of a junction by reducing the dominance of one traffic flow, facilitate access by reducing delay at side roads and improve capacity at saturated junctions. In contrast incorrectly sited mini roundabouts can increase delays for main road traffic, encourage 'rat running' on unsuitable routes and increase the likelihood of collisions.

- 2.5 When examining the suitability of converting an existing junction to a mini roundabout there are number of key considerations which must be examined before any decision to proceed. It is important to identify factors which may suggest that a mini roundabout is an unsuitable choice early on in the assessment process. Typical reasons for rejection include, dual carriageways, junctions with five or more arms or where recorded 85th percentile speeds for the main road approaches exceed 35mph.
- 2.6 The procedure for assessing site suitability for mini roundabouts is typically undertaken in two separate stages. The first stage involves an initial site assessment to determine whether there is sufficient space within the constraints of the public highway to accommodate the construction of a mini roundabout.
- 2.7 The second stage of the assessment process involves the collection and evaluation of data. This allows the necessary engineering judgment to be made as to whether or not a mini roundabout is the most appropriate junction improvement. The data typically includes:
- Speed
 - Queue Length
 - Traffic Volume/ Turning count
 - Visibility
 - Collision history
 - Road character & Layout

3.0 Stage 1 – Initial Assessment

An initial inspection was undertaken at the Westbury Road / Portway junction with Copheap Lane which confirms there is sufficient carriageway width available within the bounds of the public highway to facilitate the provision of a mini roundabout. It should be noted however that some localised realignment of the existing kerb lines would be necessary in order to maximise junction capacity.

4.0 Stage 2 - Data Collection

Initial data collection activities have been undertaken and the findings outlined below:

4.1 Speed

On the 9th August 2010 data was obtained from the use of a hand held radar speed gun for vehicles travelling towards the Copheap Lane junction from both the direction of Westbury Road and Portway. The recorded 85th percentile speeds were 34.7mph and 34.0 mph respectively.

4.2 Queue Lengths

An assessment of the vehicle queue lengths along Copheap Lane was undertaken on 30th March 2010. During this time queue lengths were recorded at two minute intervals for both the morning peak (07:00 – 09:30) and the afternoon peak (15:00 – 17:30). The results indicated an average queue length of just under '2' vehicles during the morning peak, with a maximum of '11' vehicles recorded at any one time (08:16) During the afternoon peak the average queue length was just under '3' vehicles, with maximum of '14' vehicles recorded (16:32). See **Appendix 1**.

4.3 Traffic Volume / Turning Count

From data obtained in February 2008, the average '2' way' 24 hour flow along Copheap Lane was just under 8,000 vehicles. Unfortunately in the absence of recent data it is difficult to provide an accurate picture of current traffic volumes along this length. For the purposes of this report outline traffic data can also be extracted for Westbury Road / Portway and Copheap Lane from the peak hour turning count (07:00 – 09:30 & 15:00 – 17:30). A summary table is shown below:

	'2' way flow (AM Peak)	'2' way Flow (PM peak)
Westbury Road / Portway	3278	3096
Copheap Lane	1754	1471

4.4 On the 30th March 2010 a morning and afternoon peak hour turning count was undertaken at the Westbury Road / Portway junction with Copheap lane. During both periods a total of 1867 vehicles were recorded exiting Copheap Lane. Of that figure 643 vehicles (34%) turned left towards the town centre and 1224 vehicles (66%) turned right towards Westbury. See **Appendix 2**.

4.5 During the same period a total of 1762 vehicles were recorded turning into Copheap Lane from both Westbury Road and Portway. Of that figure 455 (26%) turned right from the direction of the town centre and 1307 vehicles (74%) turned left from the Westbury direction. See **Appendix 2**.

4.6 Visibility

Visibility to the right for vehicles travelling in a southerly direction along Westbury Road (towards the town centre) is approximately 50m. For vehicles travelling in a north easterly direction along Portway (towards the A350) the distance is approximately 35m, whereas for vehicles on Copheap Lane the figure is approximately 80m.

4.7 Collision History

An analysis of the collision history at the Westbury Road / Portway and Copheap Lane junction indicates no recorded 'Personal Injury Collisions' (PIC's) over the preceding 3 year period.

5.0. Data Analysis

5.1 Chapter 5 of the 'Traffic Signs Manual' 2003 advises that mini roundabouts should only be used on roads with a speed limit of 30mph or less. Whilst mini roundabouts are often intended to act as speed control measures they are not suitable where vehicles approach the junction at higher speed i.e. where 85th percentile speeds exceed 35mph. Vehicles must have slowed sufficiently to be able to stop and give way to circulatory traffic. The initial speed data for the Copheap Lane junction appears to indicate the recorded speeds are within the necessary range. However on the southern approach from Westbury Road the recorded 85th percentile speed is only marginally below the threshold of 35mph. This is a concern as vehicles failing to stop and give way in time for traffic turning right out into Copheap Lane may result in possible collisions. It would therefore be prudent to undertake a full seven day count to fully assess vehicle speeds before further consideration is given. In this instance there may be a

requirement to undertake accompanying speed management measures to reduce the approach speed.

- 5.2 Whilst from the outset the average queue length at the Copheap Lane junction during the recorded periods do not point to a specific problem, the results do indicate time periods during the morning and afternoon peak when longer queues form on the side road. During the morning rush hour the worst period is 08:00 to 08:30 where on average '5' cars are queuing at any one time; whereas during the afternoon the worst period is 16.00 – 16.46 with on average '4' vehicles waiting. It worth noting that at 16:32 a total of '14' vehicles were recorded queuing at the Copheap Lane, but at 16.34 this had reduced to zero.
- 5.3 For mini roundabouts to operate correctly, drivers must legally cede priority to vehicles approaching from the right. As a result it is essential that the junction type can be easily recognised and that drivers have sufficient forward visibility. For vehicles travelling at an 85th percentile speed of 30mph the minimum requirement for visibility to the right is 35m; at 35mph this figure increases to 40m. An estimate undertaken at the junction indicates that at the lower speed the visibility requirements can be achieved, although at 85th percentile speeds of 35mph the visibility on two of the approaches falls slightly short of the necessary figure.
- 5.4 The current collision record for the junction of Copheap Lane junction indicates that no personal injury collisions (PICS) have been recorded during the past three years. It is important to note that non-injury collisions are not recorded on the Police database and statistically a number of damage only collisions are likely to have occurred at this location.
- 5.5 The individual character and layout at road junctions in which mini roundabouts are under consideration is crucial in determining its overall suitability. Gradients, highway status, lane widths, pedestrian & cycle facilities and street lighting must all be assessed. In this particular instance the overall character and layout of the junction does suggest a mini roundabout is a viable proposal; although for the reasons outlined in paragraph 4.1, the downhill gradient, topography and subsequent speed of vehicles on Westbury Road is of key importance.

6.0 Further Issues for Consideration.

- 6.1 In order to maximise the operating capacity of the junction, in particular on the main through route, it would be desirable to incorporate twin lanes on the approach to the mini roundabout. In order to achieve this on Portway it would be necessary to relocate an advisory disabled bay and restrict parking in the vicinity of the junction. Given the obvious pressure on kerbside space available for parking, such restrictions are unlikely to be welcomed by local residents.
- 6.2 When considering the introduction of a mini roundabout the issue of both main and side road flow must be given careful consideration. Low side road volumes can frequently result in dominant streams on the main road which adversely affects the operation of the roundabout. If, due to low side road flows drivers become accustomed to not giving way for right turning traffic, an increased likelihood of side road collisions may result. Given the figures in paragraph 4.4, the numbers of vehicles exiting Copheap Lane is sufficient to allow a mini roundabout to operate as intended, however it must be noted that with any

change of junction control there is a risk of increased peak hour delay for vehicles on the main route. In this instance Portway would be the most affected.

- 6.3 A recent study of collision rates at all '3' arm mini roundabouts in Wiltshire indicate an average figure of '6' personal injury collisions per 100million vehicle movements through the junction. This compares with a priority 'T' junction figure of 21.5. Whilst the figures indicates that mini roundabouts have an inherently better safety record than 'T' junctions it should be noted that the introduction of a mini roundabout at the junction of Westbury Road / Portway and Copheap Lane is likely to lead to an overall increase in the number of current collisions.
- 6.4 Copheap Lane is considered a key route for vehicles using the local road network, particularly those who wish to avoid the town centre during the peak hours. As such the introduction of a mini roundabout is highly likely to increase Copheap Lane's attractiveness as the preferred local route. The 'knock on' effect of this will be negative as increasing numbers of vehicles use minor roads rather than the main routes to reduce overall journey times.
- 6.5 In the absence of the detailed design it is difficult to provide any surety regarding the potential cost for a mini roundabout at the Copheap Lane junction. Using a comparison for similar junctions within the county and likelihood of some service diversion work, the estimated cost is likely to be in the region £80,000 to £100,000. An indicative layout of a mini roundabout at the junction is shown at **Appendix 3**

7.0 Conclusion

Given the peak hour queues on Copheap Lane and not withstanding the points outlined above, there is little doubt that the provision of a mini roundabout would provide a obvious improvement to the overall traffic flow at the junction. Unfortunately in facilitating easier egress from the side road there is a likelihood this will lead to increased traffic volumes on the nearby road network, particularly Copheap Lane. Furthermore in the absence of any collision history at this location it is difficult to justify providing such a facility at the present time.

8.0 Recommendation

That:-

The introduction of a mini roundabout is not justified at the present time. It is suggested however that the Town Council undertake a survey of Copheap Lane residents outlining the advantages and disadvantages in order to establish the level of local support. The results could assist in formulating future local transport priorities for the Warminster area.

8.0 Financial Implications

- 8.1 There are no financial implications related to this report.

9.0 Legal Implications

- 9.1 There are no legal implications related to this report.

10.0 HR Implications

10.1 There are no HR implications related to this report

11.0 Equality and Diversity Implications

11.1 The provision of new pedestrian refuges at the junction would facilitate improved facilities for pedestrians, especially those with disabilities.

Mark Boden
Corporate Director - Department of Neighbourhood and Planning

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E-Mail: martin.rose@wiltshire.gov.uk

Appendices:

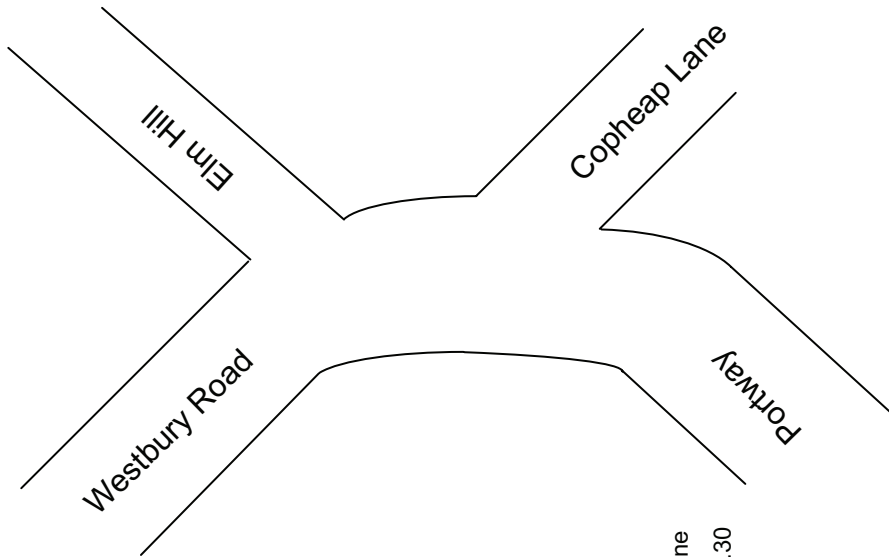
Appendix 1 – Junction queue count
Appendix 2 – Turning count – Summary Diagram
Appendix 3 - Outline Plan of mini roundabout

No unpublished documents have been relied upon in the preparation of this report

Time	Q Length	Time	Q Length	Time	Q Length	Time	Q Length	Time	Q Length	Time	Q Length
700	0	800	1	900	0	1500	7	1600	5	1700	4
702	0	802	10	902	0	1502	2	1602	3	1702	9
704	0	804	3	904	2	1504	0	1604	0	1704	6
706	0	806	5	906	4	1506	0	1606	0	1706	6
708	0	808	8	908	0	1508	0	1608	10	1708	8
710	0	810	5	910	4	1510	0	1610	3	1710	5
712	0	812	3	912	0	1512	4	1612	9	1712	4
714	0	814	0	914	0	1514	4	1614	0	1714	5
716	0	816	11	916	0	1516	0	1616	2	1716	5
718	0	818	6	918	5	1518	0	1618	5	1718	0
720	0	820	2	920	0	1520	0	1620	0	1720	0
722	0	822	6	922	0	1522	0	1622	0	1722	0
724	0	824	6	924	0	1524	8	1624	0	1724	0
726	0	826	0	926	0	1526	0	1626	0	1726	0
728	0	828	5	928	0	1528	0	1628	5	1728	0
730	3	830	6	930	0	1530	0	1630	5	1730	3
732	0	832	0			1532	5	1632	14		
734	0	834	0			1534	8	1634	0		
736	0	836	9			1536	0	1636	4		
738	3	838	6			1538	0	1638	0		
740	0	840	0			1540	0	1640	3		
742	3	842	0			1542	6	1642	3		
744	2	844	0			1544	0	1644	6		
746	0	846	0			1546	0	1646	12		
748	0	848	0			1548	5	1648	0		
750	0	850	0			1550	3	1650	0		
752	0	852	0			1552	4	1652	0		
754	3	854	3			1554	0	1654	2		
756	4	856	8			1556	0	1656	0		
758	3	858	4			1558	11	1658	4		

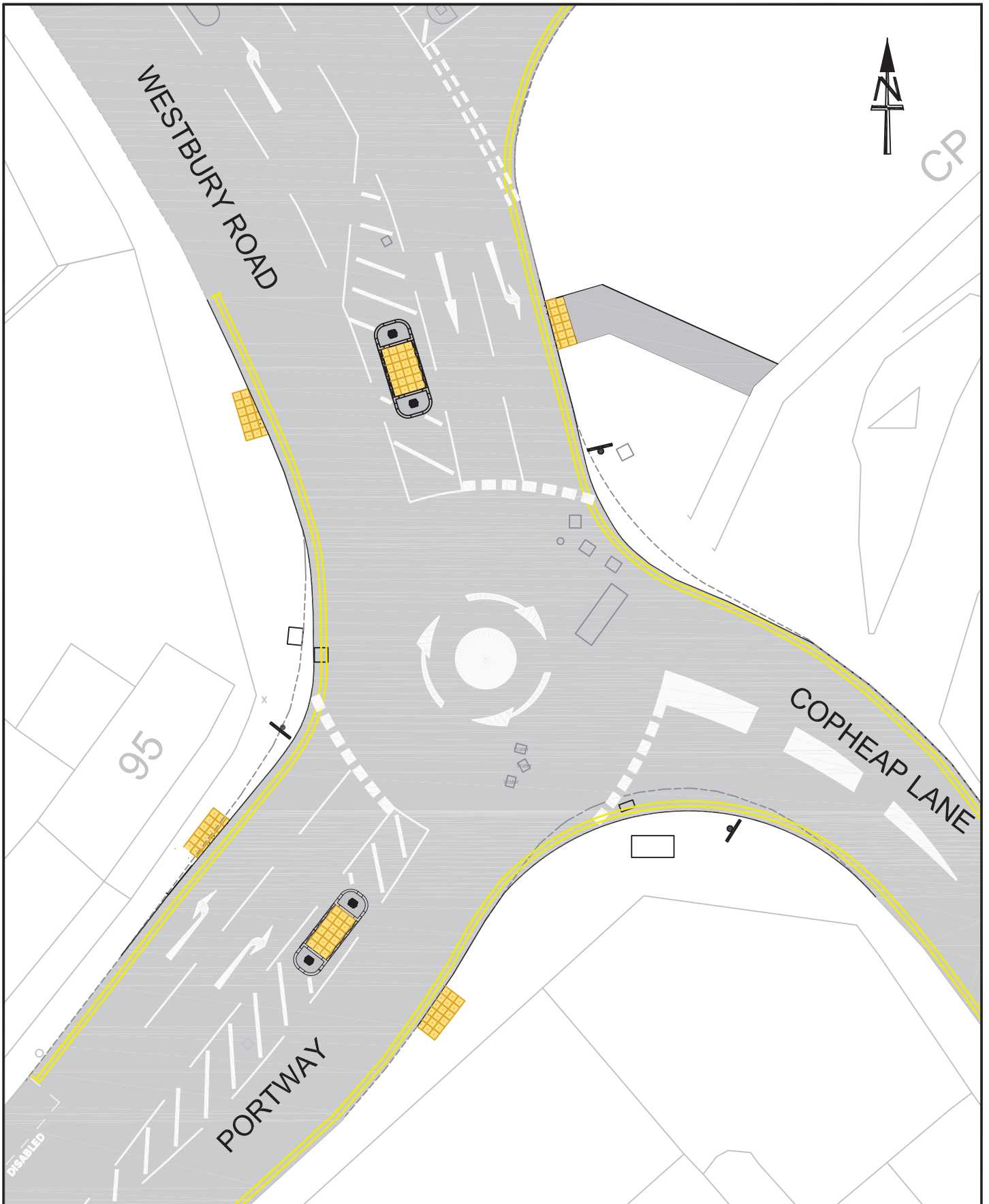
Warminster – Westbury Road, Copheap Lane and Portway Junction

Westbury Rd-Copheap Lane		Westbury Rd-Portway	
	7-9.30	15-17.30	
Car	731	356	263
LGV	87	54	44
MGV	15	9	7
Bus	3	6	10
MCL	10	5	1
PCL	2	1	1
R2	8	4	2
R3+	5	2	1
A3+	5	4	0



Portway-Westbury Rd		Portway-Copheap Lane	
	7-9.30	15-17.30	
Car	381	333	202
LGV	25	38	20
MGV	1	4	5
Bus	12	7	1
MCL	3	3	1
PCL	4	0	1
R2	4	2	1
R3+	2	0	1
A3+	1	0	0

Copheap Lane-Portway		Copheap Lane-Westbury Rd	
	7-9.30	15-17.30	
Car	188	370	343
LGV	28	32	61
MGV	2	9	6
Bus	1	4	5
MCL	1	4	2
PCL	1	0	0
R2	2	1	11
R3+	0	0	2
A3+	0	0	3



NOTES:

<p>M J Boden, TD, MBA, LLB (Hons) Corporate Director Department of Neighbourhood and Planning Bythesea Road, Trowbridge, Wiltshire, BA14 8JD</p> <p>This map is reproduced from Ordnance Survey material with the permission of Ordnance Survey on behalf of the Controller of Her Majesty's Stationery Office © Crown Copyright.</p> <p>Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or Civil Proceedings. Wiltshire Council (100049050) 2010</p>		<table border="1"> <tr><td>J</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>H</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>G</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>F</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>E</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>D</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>C</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>B</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>A</td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>O</td><td>5/8/10</td><td>MJR</td><td>DMT</td><td>GTR</td><td>ORIGINAL</td></tr> <tr> <th>REV</th> <th>DATE</th> <th>DRAWN</th> <th>CHECK</th> <th>APPRV</th> <th>DESCRIPTION</th> </tr> </table>	J						H						G						F						E						D						C						B						A						O	5/8/10	MJR	DMT	GTR	ORIGINAL	REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION	<p>PROJECT: WARMINSTER AREA BOARD COPHEAP LANE/ PORTWAY/ WESTBURY ROAD - WARMINSTER</p> <p>DRAWING TITLE: MINI ROUNDABOUT OUTLINE DESIGN</p> <p>SCALES: 1:250</p> <p>DRAWING No. MR/MISC/WARM/COPHEAP/D001 REV: O</p> <p>FILE REF: j</p>
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Report to	Warminster Area Board
Date of Meeting	2 September 2010
Title of Report	Community Area Grants

Purpose of Report

To ask Councillors to consider 3 applications seeking 20010/11 Community Area Grant Funding

1. Corsley Memorial Playing Field, Improving safety, access and facilities, £5,000
Officer recommendation: Approve
2. Warminster Christmas Lights Committee, Christmas grotto and street fair, £2,650
Officer recommendation: Approve
3. Maiden Bradley Village Shop, New Display Freezer £1,923
Officer recommendation: Refuse, as the project does not meet grant criteria (needs 50% match funding).

Total, if all applications are allocated in line with officer recommendations, £7,650
Total if Members override officer recommendations, £9,573

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.6. The 2010/2011 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Community Area Grant Application Pack 20010/11• Warminster and Villages Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20010/11. The third is contained in this report and, subject to funds, the remaining will take place on;
 - 11 November 2010
 - 13 January 2011
 - 10 March 2011

The deadline for applications is six weeks prior to the date of the meeting.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

4.1. Awards must fall within the Area Boards budget allocated to the Warminster Area Board.

4.2. Warminster Area Board has been allocated a 2010/2011 budget of £47,752 for community grants, community partnership core funding and councillor led initiatives.

4.3. Community partnership core funding can be up to £9,550, although the partnership has submitted a claim for the year of £9,436. The area board has committed £4,718 first tranche funding.

4.4. If grants are awarded in line with officer recommendations, Warminster Area Board will have a balance of £19,935 before community partnership second tranche core costs (£18,012 if Members override officer recommendations).

5. Legal Implications

5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 WAR02 7/10	Corsley Memorial Playing Field	Improving safety, access and facilities	£5,000

- 8.1.1. Officer recommendation – Approve
- 8.1.2. The application meets the grant criteria 2010/11
- 8.1.3. The application demonstrates a link to the Community Plan, see pages 13, 14, 15, 21 and 22.
- 8.1.4. The project will support the following local priorities:
- County play strategy
 - Sport England and LTA strategy.
 - The Parish Council fully supports the project as a way of continuing key aspects of community life and keeping amenities in the village.
- 8.1.5. Corsley Memorial Playing Field is a non profit organisation.
- 8.1.6. The project will improve the field to reflect the community make-up, improving safety & access provision for all abilities and reduce maintaince. This includes free access to the tennis courts for children, new activities for all ages & environmental improvements.
- 8.1.7. This is a capital project.
- 8.1.8. This project is to purchase and install new equipment. The volunteers will continue to run the playing field through local fundraising.
- 8.1.9. If the Area Board does not to fund the project, fewer facilities would be available, which would effect specific age groups reducing the usage of the facility. Free access to the tennis courts for kids and students would not be possible. This application represents the final part of a much wider application process to the National Lottery.

Ref	Applicant	Project proposal	Funding requested
8.2. WAR02 8/10	Warminster Christmas Lights Committee	Christmas grotto and street fair	£2,650

- 8.2.1. Officer recommendation - Approve
- 8.2.2. The application meets the grant criteria 2010/11
- 8.2.3. The application demonstrates a link to the Community Plan (see Pages 8, 9 and 24).
- 8.2.4. Warminster Christmas Lights Committee is a non profit organisation.
- 8.2.5. The project will also support the local priority to increase footfall on the High Street.

- 8.2.6. The purchase of a Christmas grotto and equipment to deliver an annual street fair will increase the amount of local trade by encouraging people into the town. By purchasing the equipment, the town will not need to hire equipment from elsewhere, reducing long-term costs.
- 8.2.7. This is a capital project.
- 8.2.8. In future the event will be supported by the Town Council and payments from local traders.
- 8.2.9. If the Area Board does not fund the project, the Committee will hire a grotto this year, although this will not be as cost effective in the long term.

Ref	Applicant	Project proposal	Funding requested
8.3. WAR02 9/10	Maiden Bradley Village Shop	New Display Freezer	£1,923

- 8.3.1. Officer recommendation – Refuse. The application does not meet the grant criteria 2010/11, because the project does not have 50% match funding.
- 8.3.2. Members have the authority to overrule officer recommendations if the project demonstrates exceptional benefit to the community (see 1.2 and 1.3 above). This application was submitted in the knowledge that the match funding criteria has not been met and highlights the importance of the village shop to the community (including surrounding villages, particularly Horningsham - since their shop closed Maiden Bradley is the nearest provider). The committee have raised a contribution towards the project through local fundraising, but have exhausted all other grant sources. There is tremendous in-kind support from local volunteers who staff the shop and the committee implore the area board to support the purchase of this vital piece of equipment.
- 8.3.3. The application supports the Community Plan's vision to achieve a thriving and sustainable economy and increased visitor spending on local goods and services. Also, MB Parish Plan states that the shop is regarded as a Parish treasure and has national recognition as an exemplar of local co-operative action
- 8.3.4. Maiden Bradley Village Shop is a non profit making organisation.
- 8.3.5. The committee need to buy a new display freezer, as the old one has broken down. It was purchased when the village shop was refurbished and as it was secondhand, was not covered by a warranty. A new freezer will provide vital space for local farmers to promote and sell their products, enable the shop to purchase in bulk and pass on savings to customers. It comes with a warranty, free delivery and installation.

8.3.6. This is a capital project.

8.3.7. Failing to secure a community area grant would have an enormous effect on the community as the equipment would not be purchased. The shop will be unable to supply vital goods to the rural area. This will impact on the sale of local produce (impacting local farmers) and seriously impacting the viability of the shop putting the Post Office at risk if the shop fails.

Appendices:	Appendix 1 Grant application – Corsley Memorial Playing Field Appendix 2 Grant application – Warminster Town Council Appendix 3 Grant application – Warminster Development Trust Appendix 4 Grant application – Maiden Bradley Village Shop
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Katharine Dew, Community Area Manager Tel: 01722 434344 E-mail: katharine.dew@wiltshire.gov.uk
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WARMINSTER AREA BOARD FORWARD PLAN

ITEM 13

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Agenda Items
11 Nov 2010	Portfolio Holder, to be confirmed	Corsley Centre	<p>Chairman's Announcements</p> <ul style="list-style-type: none"> • Draft Wiltshire Local Transport Implementation Plan • Parish Steward Scheme <p>Agenda Items</p> <ul style="list-style-type: none"> • Review of Anti-Social Behaviour and DPPO (WCR) • Wiltshire Council's New Approach to Providing Face to Face Customer Access to Council Services • Local Transport Plan Funding Allocation • Local Transport Plan Car Parking Strategy • Budget Consultation • 2011 Councillor Census • Results of Community Flooding Consultation • Standard items including updates and Community Area Grants
13 Jan 2011	Cllr Lionel Grundy (Children's Services)	Chapmanslade Village Hall	<p>Chairman's Announcements</p> <p>Agenda Items</p> <ul style="list-style-type: none"> • Outcome of Leisure Facilities Review • Standard items including updates and Community Area Grants

10 Mar 2011	Portfolio Holder, to be confirmed	Kingdown Community School, Warminster	<p>Chairman's Announcements</p> <p>Agenda Items</p> <ul style="list-style-type: none"> • Standard items including updates and Community Area Grants
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Chairman: Councillor Andrew Davis (andrew.davis@wiltshire.gov.uk)
Community Area Manager: Katharine Dew (katharine.dew@wiltshire.gov.uk)
Democratic Services Officer: Penny Bell (penny.bell@wiltshire.gov.uk)
Service Director: Barry Pirie (barry.pirie@wiltshire.gov.uk)

Updated: 23 August 2010